POSITION TITLE: Summer Food Program Cook  
RESPONSIBLE TO: Head Cook  
HRS PER WEEK: 40 hours a week  
DATES OF POSITION: June 26, 2020 – August 28, 2020  
HOURLY WAGE: $13.41 per hour

SUMMARY of POSITION: This is a part-time, temporary position. The FOOD for Lane County Summer Food Program aims to provide children with nutritious meals where school meals are not available in the summer. The Summer Food Program Cook prepares meals for the Summer Food Program to distribution out to sites. Cooks may also serve as Site Supervisors after cooking duties are completed. This position assists with the preparation of 3,000-5,000 meals per day.

PRIMARY TASKS & RESPONSIBILITIES:

• Cooks or otherwise prepares food according to USDA meal pattern and pre-determined menu  
• Cooks food in quantities according to number of children estimated to be served  
• Assists the Head Cook with any kitchen activities  
• Helps support the work of volunteers in the kitchen  
• Takes temperature of food and ensures food is being kept at temperature  
• Responsible for accurate food distribution to each site  
• Maintains cleanliness of the kitchen  
• Maintains a professional appearance, manner, and approach while on duty  
• Works in a manner that promotes a safe and sanitary environment; makes efforts to reduce safety hazards, accidents, and injuries  
• May serve as a Site Supervisor as needed, after cooking duties have been completed  
• Upholds FFLC’s values of compassion, inclusion, and collaboration  
• Performs other duties as requested by supervisor  
• Complies with FFLC Covid-19 public health policies and recommendations

SKILLS & QUALIFICATIONS:

• Previous food service experience required  
• Experience with food preparation for child nutrition programs helpful  
• Over 18 years old  
• Good communicator  
• Possess a current Food Handler’s Card  
• Ability to safely lift 40 pounds  
• Bilingual English/Spanish helpful  
• All offers for employment are contingent on a satisfactory background check

FFLC is an Equal Opportunity Employer. All applicants will be considered for employment without regard to race, color, religion, sex, sexual orientation, gender, gender identity, age, national origin, marital status, genetic information, veteran status, or diverse ability, or any other characteristic protected under local, state or federal law.

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